



FEE SCHEDULE

YMCA Sunshine Coast University Hospital Child Care Centre Effective December 2016

Fee structure

Nursery	\$95.00 Day
Toddlers	\$95.00 Day
Pre Kindy	\$93.00 Day
Kindergarten Program	\$91.00 Day
Pre prep	\$91.00 Day

Bookings and Cancellations

Bookings and cancellations are essential. Cancellation of a permanent booking at the Centre requires two weeks' notice. Casual bookings will only be available where and when vacancies exist. Fees are payable for all permanently booked days including sick days/public holidays.

Late Pick up Fees

If the service is not advised that a parent/guardian will be late, collection of children after licensed operating hours, will incur the following fees:

- For the first fifteen (15) minutes after closing, or part there of - \$15.00 per family;
- After the initial fifteen (15) minutes, every additional fifteen (15) minute interval or part thereof - \$15.00 additional per family.

A member of staff will co-sign the sign out rolls to confirm the time of departure. If late fees are incurred on three occasions within a three month period the family's ongoing enrolment will be reviewed and cancellation of enrolment may occur.

Payment Options

Ezi Debit (this is our preferred option): All families starting at the Centre will be provided an Ezi Debit registration form for completion. It is requested that this form be completed and handed to the Centre Director when enrolling a child/ren, and/or returning enrolment paperwork.

BPay: All required details for payment by BPay are located on service statements. BPay payments must be made by the Friday following the issuing of the account. The due date is indicated on the account. Receipts are issued with payment by bank/financial institution.

EFTPOS: Debit and Credit card facilities are available at the Centre.

Overdue Accounts

Additional fees will be charged for overdue accounts. Where an account is 14 days overdue, \$5.00 will be added to the account (as shown on the invoice); any account that is unpaid after 14 days will be required to complete and register for Ezi Debit otherwise suspension of enrolment will occur no later than day 21; over 21 days, \$18.00 will be added and the account sent to debt recovery.

Under extreme circumstances, parents/guardians can contact the Director to discuss a payment plan.